

TERMS OF REFERENCE OF THE PATIENT PARTICIPATION GROUP

Each group shall be called THE PATIENT PARTICIPATION GROUP (PPG) of Lantern Health followed by the named site location.

- Lantern Health Participation Group Carpenters Road
- Lantern Health Participation Group Church Road
- Lantern Health Participation Group St Lukes

Aims of the Group

- **The aim of the group** is to promote co-operation between the Practice and Patients to the benefit of both parties.
- **Membership of the Group** shall be open and free to all registered Patients and staff of the Practice.

Activities of the Group

Members will contribute to, and be kept informed of Lantern Health's:

- Service Developments that assist with meeting the medical needs of the local practice communities
- Health Promotion and Prevention Campaigns and community engagement
- Practice based activities that enable better health in the local community through education regarding preventive medical care and healthy lifestyle choices

The Group will:

- Seek to ensure that Patient information and advice are readily available and clearly presented.
- Represent patients with the Practice when in seeking to influence local provision of health and social care
- Work together to produce information about PPG activities, work and progress which will be available to patients via a noticeboard at practices and on the website.

Meetings of the Group

- The Group will endeavour to meet no fewer than four times a year
- Notices of meetings, reports on meetings and information about the PPG's activities will be displayed on PPG Noticeboards, in surgery waiting rooms and on the website and members will be notified by email alerts, and through the post when necessary.

Organisation of the Group

- The Group's activities will be organised by a Committee of volunteers and invited members.
- The Committee will be composed of a Chair and 2 Deputy Chairs with representatives from the 3 practice sites. Other members will be co-opted as required.
- Administrative assistance will be provided by Practice staff.